SITE SOLUTIONS WORLDWIDE
Professional Meeting Planning Services

Thank you for your interest in the services Site Solutions Worldwide offers. So that we may provide you with the most accurate proposal we can, please complete the following:

Organization Name:

Contact Name, E-mail address & Phone:

Type of Conference: ☐ Virtual ☐ Hybrid ☐ In Person

Anticipated number of attendees:

How many hours/days will the conference be:

Date of Conference:

How many general sessions:

How many breakout sessions:

Of the breakout sessions, how many are concurrent:

Anticipated number of speakers:

Anticipated number of exhibitors and sponsors:

Do you intend to incorporate a conference app into the event:

Which of the following services do you need assistance with (check all that apply)

- ☐ Virtual Platform
- ☐ Site Selection
- ☐ Meeting Management
- ☐ Registration Management
- ☐ Speaker Coordination
- ☐ Exhibitor and Sponsor Coordination
- ☐ Marketing Management
- ☐ Branding Management
- ☐ Website Management
- ☐ Conference App Management

SUBMIT

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